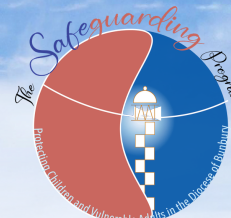




Code of Conduct (Short Form)

The Catholic Diocese of Bunbury is committed to upholding the highest moral, legal and ethical standards. This document is a summary of expected behaviours, reflecting the requirements and obligations of the Diocesan Code of Conduct Policy.



Gospel Values

All people who serve the Church have a responsibility to uphold the teachings of the Gospel by acting in a manner that follows the example of Christ as the founder of our Church.

The Gospel Values of faith, compassion, forgiveness, gentleness, hope, humility, integrity, dignity of every human, inclusivity, love and justice are beautiful truths that are brought to life in the way we relate to each other, serve others, and conduct our day-to-day work.

Gospel values find expression in dignity, giftedness, positive relationships and professional boundaries, privacy and confidentiality and accountability of actions, all which will be addressed in this Code.

Purpose

The Code is to set the standards of conduct, professional and personal behaviour required by the Diocese.

The Code is written in two parts:

Part 1 is for Employees, Volunteers, Religious and Clergy.

Part 2 is only for Employees (*along with Pt 1*).

The Code considers the needs of all children and adults, and considers any power imbalances that may exist.

The Code reflects the National Catholic Safeguarding Standards (NCSS) and Integrity in Our Common Mission Framework

Part 1 includes expectations for all Employees, Volunteers, Religious and Clergy to :

- ☒ Act Ethically at all times towards others.
- ☒ Take reasonable care for the safety of children and adults experiencing vulnerability; and complying with Working with Children and Screening requirements.
- ☒ Behave in a professional manner at all times.
- ☒ Avoid conflicts of interest; or declare where the conflict can't be avoided, which includes accepting of gifts and benefits.
- ☒ Oppose any form of human trafficking, modern slavery, child labour and other forms of exploitative behaviour.
- ☒ Manage resources ethically and economically.
- ☒ Be responsible, respectful and in line with Diocesan values when using social media.

Part 2 relates specifically to Employees, but does extend across the Diocese, with expectations to;

- ☒ Create a workplace where people are treated fairly and with respect.
- ☒ Not engage in any bullying behaviour.
- ☒ Not engage in direct or indirect discrimination.
- ☒ Not engage in any behaviour that could constitute sexual harassment.
- ☒ Manage workplace conflicts of interest and secondary employment.
- ☒ Maintain confidentiality at all times

I have read, understood and agree to abide by the Code of Conduct.

Name (Please print)		Signature	
Date			

Information & Advice

For additional information please refer to the Code of Conduct Policy located on the Diocesan website.

For any breaches of the code, please seek guidance from:

Safeguarding Coordinator safeguarding@bunburycatholic.org.au **or your supervisor**